

Business English Test

Variant 1

I Make collocations

1. сертификат качества (сертыфікат якасці) a) promote sales of goods
2. производить поставки (праводзіць пастаўкі) b) tough competition
3. проект контракта (праект кантракта) c) finalize the amendment
4. окончательно утвердить поправку (канчаткова зацвердзіць папраўку) d) draft contract
5. острая конкуренция (вострая канкурэнцыя) e) certificate of quality
6. соответствующий пункт контракта (адпаведны пункт кантракту) f) joint venture
7. тоннаж (танаж) g) take up the appointment
8. совместное предприятие (сумеснае прадпрыемства) h) appropriate clause
9. принять назначение (прыняць пасаду) i) make supplies
10. покрыть расходы (пакрыць расходы) j) shipping facilities
11. содействовать продаже товаров (садзейнічаць продажу тавараў) k) premises
12. помещение (памяшканне) l) cover expenses

II Choose the right variant

1. He is an unexperienced/inexperienced worker.
2. They have sponsored/deposited the exhibition.
3. Mr. O'Brian was fired/appointed a top manager.
4. The workers of the factory haven't received their salaries/wages since May.
5. You'll have to take up/down the job.
6. Demand drops/droppings changed the policy of the company.
7. The exchange rate/course has been changing steadily.
8. He was given a driving licence/driving rights.

III Give synonyms to underlined word and phrases

1. He was working out the draft contract.
2. The subcontractor has e-mailed us concerning the latest modifications.
3. Our competitors use advanced ideas.
4. We've carried out the repairs.
5. The meeting was scheduled for 2 days.
6. The talks were held under the auspices of NATO.
7. A number of alterations have been introduced.
8. The purchase of Louisiana proved to be of benefit for the USA.
9. We are interested in all particulars of this model.
10. The talks were held in 2005 in Minsk.

IV Translate from English

1. Foreign companies often cover the expenses connected with the visits of Belarussian specialists to their business premises.
2. The business trip is expensive and there may be visa difficulties.
3. On behalf of the firm I'd like to thank you for your significant help.
4. We reequipped our workshop completely last quarter.
5. Any alterations to the Contract become valid if they are made in writing and signed by authorized representatives of both parties as per Clause 1.1 of the Contract.
6. The manager has expressed some suggestions with regard to the work of the staff.
7. MTS, Belarus, hereinafter referred to as the Seller and Kyivstar, Ukraine, hereinafter referred to as the Buyer hereby agree as follows...
8. The exhibition is devoted to the industrial achievements of Moldova.
9. The amicable atmosphere of the event was appreciated.
10. The firm has sent us booklet describing the new methods of production.

V Find the English equivalent

1. Their цех (цэх) is better-equipped than ours.
2. This business предложение (прапанова) was accepted.
3. The machine-tool plant will use better methods of производства (вытворчасці).
4. Переговоры на высшем уровне (перамовы на вышэйшым узроўні) ended at last.
5. Their office premises are удобно расположены (зручна размешчаны).

VI Make your sentences with the following phases

1. to be host to exhibitions
2. testing facilities

3. reduction in the volume
4. to incur costs
5. a business-like atmosphere